



# **FORWARD PLAN**

**1 January 2020 - 30 April 2020**

**Produced By:**

**Democratic Services  
City of York Council  
West Offices  
York  
YO1 9GA  
Tel No. 01904 551031**

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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

**EXECUTIVE FORWARD PLAN**  
**ALPHABETICAL LIST OF ENTRIES**

<b>ITEM</b>	<b>PAGE NO</b>
Admission arrangements for the 2021/22 School Year	12
Annual DDR approvals and Process report	36
Capital and Investment Strategy	54
Capital Programme 2020/21 to 2024/25	60
Capital Programme Monitor 3	58
Capital Programme Monitor 2	38
Castle Gateway - first phase delivery strategy	46
City Centre Access – Phase 1 Proposals – Budget Update	32
City of York Council Fleet Strategy	44
Consideration of objection received to proposed revocation of an R30 Resident Parking Bay on Layerthorpe	24
Economy & Place Capital Programme – 2019/20 Monitor 2 Report	22
EV Charging Strategy	42
Financial Strategy 2020/21	17
Financial Strategy 2020/21	15
Financial Strategy 2020/21	13
Financial Strategy 2020/21	14
Financial Strategy 2020/21	10

ITEM	PAGE NO
Financial Strategy 2020/21	56
Formal Enforcement Action	26
Green Energy Tariff	9
Inclusive Growth Fund - update	16
Independent Living Communities: Service Charge	18
Interim report on financial inclusion and welfare benefits activities 2019/20	30
Lord Mayoralty 2020/21	48
Planning Enforcement Update	28
Progress towards determining all outstanding DMMO applications	23
Protecting Live Music Venues and Nightclubs	65
Q2 19-20 Finance and Performance Monitor	37
Q3 19-20 Finance and Performance Monitor	53
Response to the council motion on Empty Homes (July 2019)	64
Schools capital maintenance programme 2020/21	62
Shaping the Future of Bootham Park Hospital	43
*Taxi Licensing Policy / Vehicle Licence Conditions – Executive Vehicles	20
The Future Homes Standard: changes to Part L and Part F of the Building Regulations for new dwellings	7

<b>ITEM</b>	<b>PAGE NO</b>
The Transfer and transformation of Haxby Hall Care Home	40
Treasury Management Strategy Statement and Prudential Indicators	55
TSAR Junction Alterations – Gillygate/Bootham	49
Update of Housing Revenue Account Asset Management Strategy	52
Update of Housing Revenue Account Business Plan	51
York 5 Year Flood Plan Update	11
York Business Perceptions Survey – BEIS funded project	29
York Outer Ring Road Improvements - Additional Clarification regarding Clifton Moor Junction Upgrade	25
York Outer Ring Road Improvements – A1237/Monks Cross Junction Compulsory Purchase Order (CPO)	34

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 06/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** The Future Homes Standard: changes to Part L and Part F of the Building Regulations for new dwellings

**Description:** Purpose of Report: The Government consultation sets out our plans for the Future Homes Standard, including proposed options to increase the energy efficiency requirements for new homes in 2020. The Future Homes Standard will require new build homes to be future-proofed with low carbon heating and world-leading levels of energy efficiency; it will be introduced by 2025.

The consultation is with regard to the proposed changes to Building Regulations and the impact of Part L for new homes. The report will cover the main technical changes to the regulations and outline the two changes proposed.

The Executive Member is asked to support the officers recommendation and response to the consultation.

This decision will be taken in consultation with the Executive Member for Environment and Climate Change.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change,  
Executive Member for Economy and Strategic Planning

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Becky Eades, Head of Development Services

becky.eades@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant officers and members have been consulted.

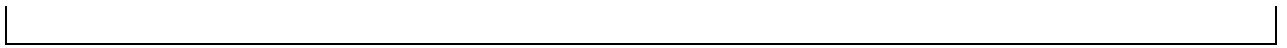
**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/02/20





## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 13/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Green Energy Tariff

**Description:** Purpose of report: To seek Members approval to change the tariff in corporate electricity contract to reduce the carbon emissions from the council's building assets.

The Executive Member is asked to change the electricity contract to a green energy tariff commencing 1st April 2020.

In consultation with the Executive Member for Environment and Climate Change.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change,  
Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

Ian Asher

ian.asher@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** All relevant officers and members have been consulted.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 13/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Strategy 2020/21

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

The Executive Members are asked to recommend the proposals to Executive.

Joint Budget Decision Session for the Executive Members for Economy & Strategic Planning, Environment & Climate Change, and Transport.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning,  
Executive Member for Environment and Climate Change,  
Executive Member for Transport

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 13/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York 5 Year Flood Plan Update

**Description:** Purpose of Report: City of York Council are working closely with the Environment Agency in the development of flood risk management schemes across the city, updates from both organisations will be brought to the Executive Member for further consideration and recommendation.

The Executive Member will be asked to consider the updates detailed in the report and any supporting presentations, comment their content and recommended actions.

Due to political sensitivities around Flooding for York, the item has been delayed as the meeting papers would be published during the pre-election period.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Environment and Climate Change

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Steve Wragg, Flood Risk Manager

Tel: 01904 553401

steve.wragg@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Wide consultation with communities has commenced through the partnership work with the Environment Agency on individual at risk community levels.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 14/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Admission arrangements for the 2021/22 School Year

**Description:** This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2021/22 school year. It also seeks approval of the proposed individual school published admission numbers (PANs) for the academic year beginning in September 2021. The report follows a period of consultation from October 2019 to December 2019.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Mark Ellis, Rachelle White, School Admissions Manager

mark.ellis@york.gov.uk, rachelle.white@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Between 07/10/19 and 06/12/19. The statutory requirement is for a six week consultation. Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches are consulted. Also any parent/carers of children in the area who respond to consultation documents.

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 14/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Strategy 2020/21

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

The Executive Members will be asked to recommend the proposals to Executive.

Joint Budget Decision Session for the Executive Members for Children & Young People, and Culture, Leisure & Communities.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities,  
Executive Member for Children, Young People and Education

**Lead Director:**

Assistant Director Legal and Governance, Corporate Director of  
Customer and Corporate Services

**Contact Details:**

Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Health and Adult Social Care

**Meeting Date:** 15/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Strategy 2020/21

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

The Executive Member will be asked to recommend the proposals to Executive.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Health and Adult Social Care

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Meeting Date:** 15/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Strategy 2020/21

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

The Executive Members will be asked to recommend the proposals to Executive.

Joint Decision Session for the Executive Members for Leader, and Finance and Performance.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Leader (incorporating Policy, Strategy and Partnerships), Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Meeting Date:** 15/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Inclusive Growth Fund - update

**Description:** Purpose of Report: To update the Executive Leader on the development of projects as agreed at his September 2019 decision session.

The Executive Member is asked to note the progress made and agree funding for the first tranche of projects.

This item has been deferred to 15 January 2020 as it is essential that the council does not act in a way which might be interpreted as supporting candidates or a particular political party, therefore this item has been deferred until after the Election.

This decision will be taken in consultation with the Executive Member for Economy and Strategic Planning.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/03/20



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 16/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Financial Strategy 2020/21

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

The Executive Member will be asked to recommend the proposals to Executive.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 16/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Independent Living Communities: Service Charge

**Description:** Purpose of Report: Fair and sustainable charges for tenants living in independent living communities.

The report will ask the Executive Member to approve the option to increase the service charge in order to reflect the cost of goods and services.

This item has been deferred to 16 January 2020 due to the agenda have to be published pre-election for the 19 December 2020 Decision Session Executive Member for Housing & Safer Neighbourhoods. This is because if agreed to by the Executive Member it will result in an increase in the overall rent charges at our Independent Living Schemes which could be politically contentious at this time. This deferral will also allow officers to take the opportunity to look further at the formula behind the increase with Finance.

**Wards Affected:** Clifton Ward; Dringhouses & Woodthorpe Ward; Fulford and Heslington Ward; Heworth Ward; Micklegate Ward; Westfield Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Kate Grandfield, Supported Housing Manager, Denis Southall

kate.grandfield@york.gov.uk, denis.southall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Tenants living in ILC schemes

**Process:** Tenants will be informed of changes to the service charge in January 2020, with 1.1 discussions and assistance offered to any tenants who need this.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

06/01/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 16/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Taxi Licensing Policy / Vehicle Licence Conditions – Executive Vehicles

**Description:** Purpose of Report: Following recommendation by Licensing & Regulatory Committee amend the Annex 3 of the Taxi Licensing Policy in relation to the requirements for executive vehicles.

The Executive Member is asked to approve amendments to Annex 3 of the Taxi Licensing Policy as recommended by Committee. These relate to: Condition 19 of the Private Hire Vehicle Licence Conditions does not apply, a new condition to be included with Annex 3 which states:

Annex 3 condition 8:

- i) All licensed vehicles shall be fitted with windscreen glass that has a light transmittance of 75% and windows to either side of the drivers head shall have a light transmittance of not less than 70%.
- ii) All other windows within licensed executive vehicles can be of any manufacturer's tint providing it is not opaque.

Annex 3 Condition 12 be amended to state: The driver will not take the fare at the end of the hire.

While we aim for all items to go on the plan 28 days in advance of the meeting, in this instance this was not possible as the item could not be published until recommendations were finalised from Licensing & Regulatory Committee.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Lesley Cooke

lesley.cooke@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** Consultees include Private Hire Associations and West Yorkshire Authorities.

**Process:** Informal consultation prior to report going before Licensing & Regulatory Committee.

**Consultees:**

**Background Documents:** Taxi Licensing Policy / Vehicle Licence Conditions – Executive Vehicles  
Taxi Licensing ANNEX 1.pdf  
Taxi Licensing ANNEX 2.pdf  
Taxi Licensing ANNEX 3.pdf

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 17/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economy & Place Capital Programme – 2019/20 Monitor 2 Report

**Description:** Purpose of Report: To set out progress to date on schemes in the 2018/19 E&P Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member is asked to approve the amendments to the 2019/20 E&P Capital Programme.

This Decision Session has been brought forward from the 23 January 2020.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tony Clarke

tony.clarke@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 17/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Progress towards determining all outstanding DMMO applications

**Description:** Purpose of report: For the Executive Member to be informed of the progress made so far in determining all the outstanding Definitive Map Modification Order (DMMO) applications in accordance with the Local Government Ombudsman's findings.

The Executive Member will be asked to note the content of the report.

This Decision Session has been brought forward from the 23 January 2020

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Russell Varley, Definitive Map Officer, Transport Service-Rights of Way

russell.varley@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 17/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Consideration of objection received to proposed revocation of an R30 Resident Parking Bay on Layerthorpe

**Description:** Purpose of report: To consider the objection received along with the proposal/background to decide whether or not to proceed to implementation.

The Executive Member is asked to make a decision from the options outlined in the report.

This Decision Session has been brought forward from the 23 January 2020.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Transport

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Sue Gill

sue.gill@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

Notices have been placed on street, in The Press and details hand delivered to adjacent properties.

Ward Councillors, Emergency Services and Haulier Associations are sent details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 17/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Outer Ring Road Improvements - Additional Clarification regarding Clifton Moor Junction Upgrade

**Description:** Purpose of Report: To address and respond to the comments made by the Executive Member at the Executive Member for Transport Session held on the 29th August 2019. The Executive Member is asked to give his approval for acceptance of the clarifications and approval to progress to the construction stage of the scheme.

**Wards Affected:** Rawcliffe and Clifton Without; Rural West York Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Melanie Farnham, Senior Transport Manager

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** All relevant members and officers have been consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 20/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Formal Enforcement Action

**Description:** Purpose of Report: To enable the Executive Members to review the formal enforcement action as well as the surveillance activity undertaken in 2018-19 by:-

- Public Protection (Environmental Health, Trading Standards and Licensing)
- Housing Services
- Community Safety
- National Trading Standards Regional Investigation and National Trading Standards eCrime teams

The Executive Members will be asked to approve the report to provide oversight to the activity undertaken in 2018-19, and meet the requirement of the surveillance commissioner for Member oversight of surveillance activity.

This decision will be taken by the Executive Member for Economy and Strategic Planning in consultation with the Executive Member for Housing and Safer Neighbourhoods.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning,  
Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Matthew Boxall

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 20/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Planning Enforcement Update

**Description:** Purpose of report: To update Executive Member with regard to enforcement cases being processed including notices served and to outline future potential changes to the enforcement policy.

The Executive Member will be asked to note the content of the report .

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Rob Harrison, Becky Eades, Head of Development Services

rob.harrison@york.gov.uk, becky.eades@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Not Applicable.

**Process:** Not Applicable.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 20/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** York Business Perceptions Survey – BEIS funded project

**Description:** Purpose of report: To update the Executive Member on the findings of the Council's York Business Perceptions Survey, a survey carried out with city centre retailers, hospitality and tourism businesses to understand their experiences of complying with the Council's regulatory services and issues around general business performance. This project was funded by the Government Department for Business, Energy and Industrial Strategy (BEIS).

The Executive Member is asked to note the findings of the Council's York Business Perceptions Survey and consider appropriate follow-up action.

**Wards Affected:** Bishopthorpe Ward; Fishergate Ward; Guildhall Ward; Micklegate Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** The project was carried out in close collaboration with the Council's Public Protection team. Delivery of the project resulted in widespread engagement with York city centre retailers, hospitality and tourism businesses. 127 local businesses were surveyed as part of the project.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Interim report on financial inclusion and welfare benefits activities 2019/20

**Description:** This paper will update Executive on:

- financial inclusion (FI) activity during 2019/20 including delivery of FI grant schemes
- an update on benefits statistics and performance as administered by the council including the York Financial Assistance Scheme
- any ongoing impact of recent and imminent welfare benefits changes in York, including Universal Credit, and importantly the support available for residents in dealing with these challenges.
- Progress in implanting the agreed recommendations from the Financial Inclusion Scrutiny Review

Members will be asked to note the report.

Item has been deferred to the 21 January 2020 Executive meeting as the 12 December 2019 meeting, has been cancelled due to clash with general election.

**Wards Affected:** All Wards

**Report Writer:** Pauline Stuchfield **Deadline for Report:** 20/01/20

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods,  
Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Pauline Stuchfield, Assistant Director - Customer Services and Digital

pauline.stuchfield@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Ongoing engagements with the Financial Inclusion Steering Group which includes external partners.

### Consultees:

**Background Documents:** Financial Inclusion  
Interim report on financial inclusion and welfare benefits activities 2019/20

### Call-In

If this item is called-in, it will be considered by the  
Corporate and Scrutiny Management Committee on:

02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** City Centre Access – Phase 1 Proposals – Budget Update

**Description:** Purpose of Report: To report back to the Executive on recommendation (j) of the August Executive – “To bring back to Executive the cost of the installation, operation and maintenance of the permanent measures.”

An update will also be provided on the permanent measures on Parliament St and at York racecourse (Recommendations (f) and (i)).

Executive are asked to review and approve the budget for the Phase 1 permanent measures to include the future revenue budget for annual maintenance costs and monitoring / operation of the measures.

Item has been deferred to the 21 January 2020 Executive meeting as the 12 December 2019 meeting, has been cancelled due to clash with general election.

**Wards Affected:** All Wards

**Report Writer:** Catherine Higgins **Deadline for Report:** 20/01/20

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Catherine Higgins, Engineer (Transport Projects) Sustainable Transport Service

catherine.higgins@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than



£100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** City Centre Access – Phase 1 Proposals – Budget Update

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** York Outer Ring Road Improvements – A1237/Monks Cross Junction Compulsory Purchase Order (CPO)

**Description:** Purpose of Report: At the CYC Executive Meeting on 26 September 2019, approval was given in principle to pursue a Compulsory Purchase Order (CPO) to acquire the land required to upgrade and improve the junction of the A1237 and Monks Cross Link.

The work to draft the necessary documents has now been completed and Officers are seeking endorsement from Executive to submit the CPO to the Secretary of State.

This report will comprise a CPO Plan and Statement of Reasons document as appendices.

The Executive are asked to note the completion of the relevant A1237/Monks Cross CPO documents and give their endorsement for the proposed Order to be submitted to the Secretary of State for Transport.

**Wards Affected:** Huntington & New Earswick Ward

**Report Writer:** Gary Frost                      **Deadline for Report:** 20/01/20

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Gary Frost, Major Transport Project Manager

gary.frost@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** For future and past engagement processes, all members of the public, stakeholders, residents and road users.

**Process:** Public engagement on the proposed layout took place in Summer 2018. The Executive Member for Transport approved an updated layout taking account of the consultation responses at a Decision Session on 13th September 2018. Negotiations are proceeding with the affected landowners.

**Consultees:**

**Background Documents:** York Outer Ring Road Improvements – A1237/Monks Cross Junction Compulsory Purchase Order (CPO)

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Annual DDR approvals and Process report

**Description:** Purpose of Report: To approve the discretionary rate relief (DRR) awards for the next financial period 2020-22.

Members will be asked to approve all, some or none of the allocations.

This item was incorrectly assigned to the Executive Member Decision Session for finance and Performance, and has now been correctly assigned to the Executive meeting 21 January 2020.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Finance and Performance

**Lead Director:**

Corporate Director of Customer and Corporate Services

**Contact Details:**

Pauline Stuchfield, Assistant Director - Customer Services and Digital

pauline.stuchfield@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

06/01/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q2 19-20 Finance and Performance Monitor

**Description:** Purpose of Report: This report will provide an overview of the council's overall finance and performance position at the end of Q2.

Members are asked to note and approve.

Due to political sensitivities, the item has been delayed as the meeting papers would be published during the pre-election period.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell, Ian Cunningham **Deadline for Report:** 09/01/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Ian Cunningham, Debbie Mitchell

ian.cunningham@york.gov.uk, debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q2 19-20 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme Monitor 2

**Description:** Purpose of Report: To provide Members with an update on the capital programme.

Members will be asked to note the issues and recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 09/01/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Capital Programme Monitor 2

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** The Transfer and transformation of Haxby Hall Care Home

**Description:** Purpose of Report: Members have previously approved the procurement of a care home developer to take on the operation and transformation of the Haxby Hall care home.

To update the Executive on the progress of this work and present recommendations which will allow Haxby Hall care home to be transferred as a going concern, and modern care home facilities to be developed from the south of the site. To enable the residents of Haxby Hall to remain in their home during the development.

The Executive will be asked to note the appointment of a preferred bidder for the Haxby Hall care home, agree to the purchase of a parcel of land to enable the development of the site in two phases and agree to grant a long lease of the combined site to the preferred bidder to enable the development of modern care accommodation.

**Wards Affected:** Haxby & Wigginton Ward

**Report Writer:** Vicky Japes

**Deadline for Report:** 09/01/20

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Vicky Japes

vicky.japes@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant



if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

Executive 25 January 2018 - Securing a sustainable future for Haxby Hall Older Persons' Home

**Process:**

Consultation with staff, residents and stakeholders has been ongoing since the decision to procure a care home provider for the site.

Staff and residents of Haxby Hall care home, Haxby Town Council, Yorkshire Ambulance Service, Haxby Scouts.

**Consultees:**

**Background Documents:**

The Transfer and transformation of Haxby Hall Care Home

The Transfer and transformation of Haxby Hall Care Home

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** EV Charging Strategy

**Description:** Purpose of report: To formalise an electric vehicle charging strategy for City of York Council's public charging network. The strategy will guide future development of the network which is anticipated to expand rapidly over the coming years in order to both meet the likely demand for EV charging and to support an accelerated uptake of EV's in York.

The Executive will be asked to approve the EV Charging Strategy.

**Wards Affected:** All Wards

**Report Writer:** Andrew Leadbetter **Deadline for Report:** 07/01/20  
**Lead Member:** Executive Member for Environment and Climate Change,  
Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place  
**Contact Details:** Andrew Leadbetter, Travel Planning Officer

andrew.leadbetter@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** All relevant officers have been consulted.

### Consultees:

**Background Documents:** EV Charging Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Shaping the Future of Bootham Park Hospital

**Description:** Purpose of report: This report will set out the options available to the Council to help shape the future of Bootham Park hospital, guided by extensive public and stakeholder engagement.

The Executive will receive the results of the recent public consultation and are asked to consider options to influence future development on the site to secure benefits for the city.

**Wards Affected:** Clifton Ward; Guildhall Ward

**Report Writer:** Tracey Carter      **Deadline for Report:** 07/01/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Public consultation and stakeholder consultation.

### Consultees:

**Background Documents:** Shaping the Future of Bootham Park Hospital

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** City of York Council Fleet Strategy

**Description:** Purpose of report: To consider a fleet replacement strategy which will include the next generation of waste vehicles for the city.

The Executive will be asked to approve the Fleet Replacement Strategy.

**Wards Affected:** All Wards

**Report Writer:** Bill Manby

**Deadline for Report:** 09/01/20

**Lead Member:** Executive Member for Environment and Climate Change,  
Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** James Gilchrist, Assistant Direct of Transport, Highways & Environment, Bill Manby, Commercial & Business Delivery Manager

james.gilchrist@york.gov.uk, bill.manby@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** City of York Council Fleet Strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Castle Gateway - first phase delivery strategy

**Description:** Purpose of Report: The report will set out the business case and delivery options for the first phase of the regeneration of the Castle Gateway.

The Executive will be asked to consider the options and associated budget to allow the next stage of the delivery of the Castle Gateway to proceed.

**Wards Affected:** Fishergate Ward; Guildhall Ward

**Report Writer:** Andy Kerr **Deadline for Report:** 09/01/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Andy Kerr

andy.kerr@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** Members of the public; Castle Gateway Advisory Group; statutory planning consultees; and internal legal, property and finance officers.

**Process:** The ongoing regeneration continues to be developed through the My Castle Gateway public engagement project, including social media, face to face events and attendance at ward committees.

Proposals have been shaped and tested through the Castle Gateway Advisory Group.

Pre-application advice was undertaken in preparation of the planning applications for Castle Mills and St George's Field.

**Consultees:**

**Background Documents:** Castle Gateway - first phase delivery strategy

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/02/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 21/01/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Lord Mayoralty 2020/21

**Description:** Purpose of report: To outline the points system for the annual nomination of the Lord Mayor for the City of York Council.

the Executive is asked to consider the points system for the annual nomination of the Lord Mayor for the City of York Council.

**Wards Affected:** All Wards

**Report Writer:** Christopher Elliott **Deadline for Report:** 09/01/20

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Christopher Elliott, Democracy Officer

christopher.elliott@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Lord Mayoralty 2020/21

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/02/20



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Transport

**Meeting Date:** 23/01/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** TSAR Junction Alterations – Gillygate/Bootham

**Description:** Purpose of Report: A decision is required to approve the proposed alterations to the junction of Gillygate and Bootham.

The Executive Member will be asked to consider the options outlined in the report and approve Option 1 moving forward.

The item has now been withdrawn as construction of the above site is now not scheduled until the 2020/21 programme so a decision is no longer required imminently, therefore it has been agreed to withdraw this item to allow the opportunity for further consultation with key user groups.

**Wards Affected:** Guildhall Ward

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Stuart Andrews, Transport Systems Project Manager

stuart.andrews@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** A consultation is being carried out to offer key user groups an opportunity to have their say on the proposed scheme.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the

02/03/20

Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/02/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Update of Housing Revenue Account Business Plan

**Description:** Purpose of Report: Updated HRA Business Plan which has been updated to reflect current priorities and the current financial requirements and investment of existing and new housing stock.

Members are asked to agree to the updated plan including the financial planning as set out in this document.

This item has been deferred to the meeting of the Executive on 13 February 2020 to coincide with the consideration of budget proposals.

**Wards Affected:** All Wards

**Report Writer:** Denis Southall      **Deadline for Report:** 30/01/20  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Paul Landais-Stamp, Housing Strategy Manager, Denis Southall

paul.landais-stamp@york.gov.uk, denis.southall@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** Draft to be considered by Housing and Community Safety Policy and Scrutiny reps.

Consultees - Housing tenant scrutiny panel - panel made up of tenants and leaseholders.

### Consultees:

**Background Documents:** Update of Housing Revenue Account Business Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/02/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Update of Housing Revenue Account Asset Management Strategy

**Description:** Purpose of Report: Set out the updated strategy to manage assets within the Housing Revenue account of current ambitions and the financial environment.

**Wards Affected:** Members are asked to agree to the updated strategy.  
All Wards

**Report Writer:** Denis Southall      **Deadline for Report:** 30/01/20  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Paul Landais-Stamp, Housing Strategy Manager, Denis Southall,  
Mike Gilsenan, Head of Building Services

paul.landais-stamp@york.gov.uk, denis.southall@york.gov.uk,  
mike.gilsenan@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

### Process:

### Consultees:

**Background Documents:** Update of Housing Revenue Account Asset Management Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/02/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q3 19-20 Finance and Performance Monitor

**Description:** Purpose of Report: To provide overview of the councils overall finance and performance position at the end of Q3.

**Wards Affected:** Members will be asked to note and approve.  
All Wards

**Report Writer:** Ian Cunningham      **Deadline for Report:** 03/02/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell, Ian Cunningham

debbie.mitchell@york.gov.uk, ian.cunningham@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q3 19-20 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the      02/03/20  
Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/02/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Capital and Investment Strategy

**Description:** Purpose of Report: To set out a framework for all aspects of the council's capital and investment expenditure including prioritisation, planning, funding and monitoring.

Members will be asked to recommend the strategy to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital and Investment Strategy

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/02/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Treasury Management Strategy Statement and Prudential Indicators

**Description:** Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Members will be asked to recommend the strategy to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Treasury Management Strategy Statement and Prudential Indicators

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/02/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Financial Strategy 2020/21

**Description:** Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals to the Executive.

Members will be asked to recommend the proposals to Full Council.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 03/02/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a



key decision e.g. the  
award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Financial Strategy 2020/21

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/02/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme Monitor 3

**Description:** Purpose of Report: To provide members with an update on the capital programme.

Members will be asked to note the issues, and recommend to Full Council any changes as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 03/02/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the  
award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme Monitor 3

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/02/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Programme 2020/21 to 2024/25

**Description:** Purpose of Report: To present the capital programme, including detailed scheme proposals.

Members will be asked to recommend the proposals to Full Council

**Wards Affected:** All Wards

**Report Writer:** Emma Audrain **Deadline for Report:** 03/02/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a

key decision e.g. the  
award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Capital Programme 2020/21 to 2024/25

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 13/02/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Schools capital maintenance programme 2020/21

**Description:** Purpose of Report: To ask the Executive to approve expenditure of the capital maintenance programme for 2020/21.

This item has been deferred to the 13 February 2020 Executive, to enable Members to consider it alongside other Budget proposals.

**Wards Affected:** All Wards

**Report Writer:** Alison Kelly, Claire McCormick **Deadline for Report:** 03/02/20

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Mark Ellis

mark.ellis@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Schools capital maintenance programme 2020/21

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

02/03/20

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/03/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Response to the council motion on Empty Homes (July 2019)

**Description:** Purpose of Report: To inform the Executive of the following Council motion:

"Given that York has experienced a recent spike in the number of homes left empty for six months or more, that Council Officers produce a report for consideration by the Executive to examine the potential options available to the Council to further reduce the number of empty homes in the city"

The Executive will be formally asked to respond to this motion.

**Wards Affected:** All Wards

**Report Writer:** Ruth Abbott                      **Deadline for Report:** 09/03/20  
**Lead Member:** Executive Member for Housing & Safer Neighbourhoods  
**Lead Director:** Corporate Director of Health, Housing and Adult Social Care  
**Contact Details:** Ruth Abbott

ruth.abbott@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular                      **Reason Key:**  
monitoring required

### Making Representations:

**Process:** To work with Council Tax colleagues to fully understand the reasons behind the spike. To carry out an audit of Empty Properties and where practicable contact the owners to inform the Council as the reason why the properties have been left empty.  
**Consultees:** Council Tax colleagues and empty property owners.

### Consultees:

**Background Documents:** Response to the council motion on Empty Homes (July 2019)

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 04/05/20



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 19/03/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Protecting Live Music Venues and Nightclubs

**Description:** Purpose of Report: To responds to the motion agreed at Council on 31 October calling on the Executive to take a number of actions in respect of live music venues in the city.

The Executive will be asked to agree to actions in response to the motion that are within its powers.

This item has been delayed until March as after initial consultation with the York Music Venues it was suggested that more time was allowed for detailed discussion on the issues involved.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft      **Deadline for Report:** 16/03/20  
**Lead Member:** Executive Member for Culture, Leisure and Communities  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Protecting Live Music Venues and Nightclubs

### Call-In

If this item is called-in, it will be considered by the      30/03/20  
Corporate and Scrutiny Management Committee on: